



# Bishop Challoner

## Catholic Secondary School

Diocese of Portsmouth  
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 Headteacher: Mr J P Wright, BTh

10<sup>th</sup> February 2017

Dear Parent/Carer

I am writing to let you know that a residential visit has been planned to The Battlefields of the First World War from Sunday 8<sup>th</sup> July 2018 to Tuesday 10<sup>th</sup> July 2018. During this visit the focus and main activities will be to visit sites associated with the First World War, including Ypres (and the laying of a wreath at the Menin Gate), the Somme Battlefields (including The Thiepval Memorial to the Missing, The Newfoundland Memorial Park and The Lochnagar Crater) and Arras (including Vimy Ridge and The Wellington Tunnels). We will create variations in the trip planning if any family are able to provide details of First World War ancestors and would welcome any stories or artefacts you wished to share in order to enrich the overall experience.

<b>Date:</b>	Sunday 8 <sup>th</sup> July to Tuesday 10 <sup>th</sup> July 2018
<b>Location:</b>	Northern France and Belgium
<b>Departure/Return times:</b>	Departing Sunday 8 <sup>th</sup> July, 5:00am, Bishop Challoner School and returning Tuesday 10 <sup>th</sup> July 2018, Bishop Challoner School, 8:30pm.
<b>Method of Travel:</b>	Coach and Ferry (or Eurotunnel)
<b>Lunch Arrangements:</b>	Packed breakfast and lunch to be provided for first day (Sunday)
<b>Passport/Visa/EHIC:</b>	Valid passport and EHIC card required
<b>Clothing:</b>	Warm, comfortable clothing. Wellies essential (weather can be variable and lots of outdoor sites).
<b>Guide to Spending Money:</b>	£30
<b>Total Cost:</b>	£332.72

Below is the breakdown of costs for the trip:

Compulsory Charge		Voluntary Contributions	
Cost of Board and Lodging, Transport and Tour Operator	£287	Other Associated Costs	£45.72

**Payment for the costs associated with the transport, admission charges and other costs are voluntary. However, if insufficient voluntary contributions are received to cover the cost of the visit, then the school will have to cancel the trip.**

A full risk assessment has been carried out. All overseas travel is with fully bonded travel companies. A copy of the insurance policy is available for viewing at school. If you DO NOT wish your child to be photographed for display purposes within the school or online, please inform the trip leader in writing as soon as possible. Seatbelts must be worn as appropriate. A first aid kit and other medicines will be carried as appropriate. A parent/carer information evening will be held nearer to the time of departure.

A students' behaviour and/or school attendance in the lead up to the trip will be taken into consideration and if found to be unacceptable by the school they may be excluded with no refund of monies paid. All reasonable adjustments will be made for students with medical conditions to enable them to take part in the trip.

If the trip is oversubscribed a ballot will be held to determine the allocation of places. If you wish your child to participate in this visit, please complete the reply slip and make the initial non-refundable deposit payment of £50. Cheques should be payable to Hampshire County Council and must not be post-dated.



Please write your child's name and trip details on the envelope and hand in to the school office. If a ballot is held and your child is not successful in securing a place your deposit cheque will be returned.

Yours faithfully

Mr Matthew Gallimore  
**Trip Leader**

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**REPLY SLIP:** Please return by Friday 17<sup>th</sup> February 2017

**FAO:** Finance Department

**TRIP TO:** The First World War Battlefields

**Pupil's Name:** \_\_\_\_\_ **Tutor:** \_\_\_\_\_

I understand the total cost for the trip is £332.72. This is made up of a compulsory charge of £287 for board and lodgings and a voluntary contribution of £46.

The school have made it very clear that whilst I am under no obligation to pay the voluntary contribution, if not enough voluntary contributions are received, the trip may have to be cancelled as school funds are limited.

I agree to pay a non-refundable deposit of £50 payable by Friday 17<sup>th</sup> February 2017 (please make cheque's payable to Hampshire County Council) these should be placed in a sealed envelope, clearly marked with your child's name and trip details and handed to the Finance Department.

I agree to pay the final balance of £283 by the Thursday 31<sup>st</sup> May 2018, I understand that I am able to pay in 14 instalments of £20, (this will be available on line):

<b>£50 non-refundable deposit by 17/2/17</b>		4.	£20 30/06/17	8.	£20 by 31/10/17	12.	£20 by 28/02/18
1.	£20 by 31/03/17	5.	£20 by 31/07/17	9.	£20 by 30/11/17	13.	£20 by 31/03/18
2.	£20 by 30/04/17	6.	£20 by 31/08/17	10.	£20 by 31/12/17	14.	£22.72 by 30/04/18
3.	£20 by 31/05/17	7.	£20 by 30/09/17	11.	£20 by 31/01/18		

I understand that in returning this contract I am asking the school to book travel arrangements for my son/daughter. I acknowledge that in the event that the trip has to be cancelled, I will not be entitled to a refund of the deposit paid.

I understand my child may be excluded from the trip if their behaviour and/or school attendance in the lead up to the trip is deemed to be unacceptable by the school, I will not be entitled to a refund of the deposit paid.

I have completed the Educational Visit Information Form and returned with this reply slip, I understand that failure to complete and return the Educational Visit Information Form will mean that my child is unable to take part in this activity.

I confirm that I would like my Son/Daughter to take part in the residential trip to The First World War Battlefields and agree to the above terms.

**Parent/Carer Name:** \_\_\_\_\_

**Parent/Carer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_



